



Grindleford Primary School

COVID – 19 Contingency Planning for a local lockdown or Covid-19 outbreak within school

This Contingency planning will obviously be flexible and subject to change alongside any changes to COVID guidance sent through from DCC or the Government.

What happens if a member of staff or a pupil develops symptoms of Coronavirus whilst on site?

- If a child, pupil, visitor or staff member develops symptoms of coronavirus (COVID-19) whilst in the school buildings or grounds, they will be sent home to self-isolate for at least 10 days from when the symptoms started and informed to [book a test](#).
- Pupils with symptoms of coronavirus (COVID-19) will be taken to the Class 1 toilet area, where they can be isolated with fresh air and a calm environment (behind a closed door) whilst being mindful of the pupils needs.
- Class 1 pupils would revert to using the main toilets until the pupil has left the building and the toilet area has been thoroughly deep cleaned.
- PPE is worn by any staff caring for the child while they await collection if social distancing cannot be maintained following 'Derbyshire County Council PPE requirements for staff guidance'. As a precaution staff will wash their clothing when they get home in accordance with the manufacturer's instructions, using the warmest water setting and dry items completely (Most viruses won't survive in temperatures over 60°C).
- Following DCC/National guidelines any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them **do not** need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test).
- Parents are informed of their child's developments and asked to collect them immediately from school.
- In an emergency, staff will call 999 if they believe the child to be seriously ill, injured or their life is at risk.
- The school will inform the relevant staff/parents to follow the [Stay at home guidance](#).
- Staff will self-isolate and take the journey home by car. If they require the use of a taxi, they should wear a face mask (provided by the school).
- The Headteacher will undertake the appropriate communications arrangements for wellbeing purposes.
- Enhanced cleaning is undertaken in the classrooms, offices and any other room(s) used by the person with symptoms of coronavirus (COVID-19).
- **If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating.**

What if the child or member of staff tests positive for COVID-19?

- If someone tests positive, they will follow the '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)' and must continue to self-isolate for **at least** 10 days from the **onset** of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste (*This is because a cough or anosmia can last for several weeks once the infection has gone*).

- The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.
- Classrooms(s), offices and other room(s) used by the member of staff or pupil with a confirmed case of Covid-19, are closed off for enhanced cleaning. Where cleaning and disinfecting is not required immediately, for instance where we can use another room/classroom/office then, and where practical to do so, the process will be delayed for 72 hours, during which time these areas will be secured with appropriate signage on the door 'Closed for Cleaning'.
- Areas where the individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids, are cleaned as thoroughly as normal.
- When the school becomes aware that someone (who has attended) has tested positive for coronavirus (COVID-19), contact is made with the local health protection team (*this team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school*) – as identified by NHS Test and Trace.
- The health protection team will work with the school in the above situation to guide us through the actions we need to take. Based on the advice from the health protection team, school must send home those people who have been in **close contact** with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. **Close contact** means:
 - direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
 - proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual travelling in a small vehicle, like a car, with an infected person
- To support the Test and Trace process a record of pupils and staff in the effected group, and any close contact that has taken place between the children and staff in the group will be recorded.
- A DCC flowchart that school will follow is attached alongside this document. This flow chart helps school with dealing with Coronavirus (COVID-19) suspected and confirmed cases.
 - **Note;** In consultation with the local Director of Public Health, where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will first focus on the person's class, followed by their year group, then the whole school if necessary, in line with routine public health outbreak control practice.

What will happen if a Local lockdown or outbreak should occur?

- School staff have been fully briefed on the action planning for local lockdown or outbreak.
- In local lockdown our staff will wear face coverings in corridors and communal areas where social distancing is difficult to maintain.
- When face coverings are not in use, they are kept with the individual in a sealed bag e.g. a freezer bag within their personal PPE bumbag.
- The school and staff understand that some individuals are exempt from wearing face coverings e.g. those who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability, or if you are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expression to communicate.
- Face coverings are worn correctly and clear instructions are provided to staff on [how to put on, remove, store and dispose of face coverings](#)

- The school has a small provision of face covering which are available in the event of a member of staff not having one on them. These are issued in resealable plastic (freezer type) bags for hygiene and storage when face covering is not required to be worn.

So.....If my child, or their class, has to self-isolate at home what work will school provide?

- **In practice there has to be two or more confirmed cases within 14 days for any class or group to be asked to self-isolate at home. The decision to send any 'bubbles' to self-isolate at home will be made alongside the Local Health Protection Team and Derbyshire County Council**
- Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, the school has the capacity to offer immediate remote education via our Google Classrooms which are already set up and running.
- The work set will be based on the curriculum being taught within the class at that point in time so there will be no gaps missed during the isolation period.
- If any child/family are having difficulty accessing the google classroom printed resources will also be made available.
- For children with SEND or younger pupils we will differentiate the work so that it is a mixture of work requiring adult support and independent work, for manageability within the home.
- The assignments set will be within a number of different subjects and set with a completion date. The work set will mimic the working week that the children would have been completing if they hadn't had to self-isolate.
- Teachers will mark the work and provide feedback through google classroom promptly after the completion date or during the task if parents/pupils require more information or help.
- If possible, any new content required will be taught via the google classroom hangout facility.
- If possible, the class teacher will mark the start of the day with a google hangout session, to introduce the timetable and work for the day, plus any expectations required. The class teacher would then do a google hangout after lunch to set out the afternoon and before the end of the day to round up the work and set up ready for the following day.
- The work set would be planned to be the equivalent of the core teaching the children would ordinarily receive within school.
- **Obviously if the class teacher is ill with COVID then there may be a delay in implementing the above to allow other school staff to get up to speed.**

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