

**THE PEAK FEDERATION GOVERNING BODY
RESOURCES COMMITTEE – GRINDLEFORD PRIMARY SCHOOL MINUTES**

Committee: Resources
(Finance, Personnel, Site Specific H&S, Premises)

Date: 2nd October 2024 **08:45 – 09:45**

Chaired By: Neil Roden

Clerked By: Beccy Ibbotson

Committee Members:	Apologies for Absence:
Kate Gemmell	
Neil Roden	
Carolyn Downes	
Ed Allaway	
John Irwin	

Agenda Items:	
1. Welcome and apologies for absence The meeting opened at 08:45	
2. Declaration of interest in any of the agenda items for this meeting No declarations of interest received.	
3. Any other urgent business None noted.	
4. Minutes of previous meeting and matters arising a. Minutes 2024-07-01 GPS Resources – Received and Approved	
5. Correspondence a. The Snippet July Edition – Received and Acknowledged b. The Snippet September Edition – Received and Acknowledged c. Letter to schools – meal charging mechanism – Received and Acknowledged until further information is received - Ongoing Write to the local MPs as The Peak Federation regarding this issue – Action BI / NR	
6. Finance including external sources of funding a. SAP Budget Report – Received and Approved <div style="background-color: black; height: 40px; width: 100%;"></div> Governors approved the appointment of a 15-hour a week relief TA (Grade 7) for this academic year <div style="background-color: black; height: 20px; width: 100%;"></div>	

[REDACTED]

A discussion was had regarding the number of children and the impact on the budget. The changes to pupil numbers and the impact on SEN funding has been incorporated into the new budget figures. The governors recognised that there is a considerable impact on the future budget.

Reported that we have welcomed two new in year starters that were previously home schooled in Year 4 and Year 6.

Discussed the possible options open to primary schools and acknowledged that whilst the board are opposed to explore any different models it is important that knowledge is gained.

b. DFC Report – Received and Approved

[REDACTED]

A discussion was had to look at the refurbishment of the Class 3 area – quotations to be gained - **Action**

c. Option 1 Report / Quarterly Derbyshire Property Package statement – Received and Approved

d. SEN Funding

Governors were informed that there is a drop of SEN income funding [REDACTED]

[REDACTED]

e. Develop a plan for the renewal of IT equipment to try and avoid future peaks.
Proposal to purchase 6 x chrome books a year financed from the DFC fund. To be reviewed in September **Ongoing**

f. **Inventory recycled and destroyed** certificates – **Received and Approved**

g. Noted that the advert celebrating the children's success at the EIS event was featured in the Peak Advertiser in July. Stories are being actively placed on the Facebook page.

h. EG145 Letter to Schools re de-delegation 13/9/24 – **Received, response agreed and submitted. Governors voted for no change.**

i. Consultation Scheme for financing schools (leases) – **Received and Approved**

<p>j. After School Care and Breakfast Club Financial Overview Autumn 2024 – Proposal to increase prices by £0.25 per session to reduce loss over the year on predicted numbers. There is still a slight loss but this we can accommodate – Received and Increase Approved</p>	
<p>7. Human resources</p> <p>a. Staff absence report – Received and Approved</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>All changes were reviewed and approved.</p>	
<p>8. Review Polices</p> <p>a. Asbestos Policy - Received and Approved</p> <p>b. Governor Expenses Policy - Received and Approved</p> <p>c. Critical Incident Plan - Received and Approved It was suggested as a Safeguarding precaution printed copies of each sites should be stored at both schools - Actioned</p> <p>d. Financial Regulations, procedures and roles and responsibilities – Received and Approved</p> <p>e. Fire Safety Management & fire risk Assessment (Note BI booked to attend fire safety training in March 2025) Received and Approved</p> <p>f. Benchmarking Data – 2023 – 2024 – Received and Approved</p> <p>h. Disposal Policy – Received and Approved</p>	
<p>9. Health and Safety (Site Specific)</p> <p>Outside sink pipework repair - Actioned</p> <p>Handle on PE store needs repairing – Ongoing – waiting for replacements</p> <p>Lightening Conductor repair work outstanding– Ongoing Job has been logged for completion</p>	

<p>10. Premises</p> <p>a. Site issues - Ridge tiles need re pointing – Dalton Roofing & Ridgeway were contacted to advise is it is possible to quote for a 'dry ridge system'. They confirmed that full scaffolding would be required and the cost would be considerably more than the original quoted price. Governors agreed and approved (by email) proceeding with the original quote price of [REDACTED] – Governors Ratified Approval of this spend Work completed during the Summer holidays - Actioned</p> <p>b. A discussion was held about having CCTV cameras on site and if this should be explored – Decision made to close action not a viable spend of funds</p> <p>c. Architect has been approached to look at alternative ideas for development. Visit has been completed. PTFA have taken the action to look at different ideas and get parent opinions on possible shelters. It was acknowledged that planning permission will be required due to the structure not being built in the same materials as the main building (stone with slate roof) - Ongoing</p> <p>d. Conditional Survey – Received and Acknowledged Engineer to be asked to attend to see if the upstairs heating issues can be resolved – Action (ordered placed with Doveholes on 2/10/24)</p> <p>e. Asbestos Management Survey – Received and Acknowledged</p>	
<p>11. Safeguarding</p> <p>[REDACTED]</p> <p>a. Suspension School Report 10/9/24 - Received and Acknowledged</p>	
<p>12. AOB</p> <p>a. [REDACTED] Grindleford Community Fund – Carnival Committee are able to fund a project in school. School would need to apply for funding for a particular project – Kate to contact the Playing Fields Committee to explore the renewal of the tennis courts on the playing fields – Ongoing</p> <p>b. [REDACTED] It was noted that Beccy Ibbotson achieved a distinction Level 4 School Business Professional Qualification on the 1/10/24. This was funded through the Apprentice Levy.</p> <p>13. What have we done for the children of GPS at this meeting? Recognised the future challenges and identified actions required Looked at the future changes to the pricing structure of meals in school Write to the Local MPs regarding the LA moving away from providing dinners.</p>	

Submitted feedback that the board wants DCC financing to remain the same Suggested the federation board explores alternative models so that they are aware and informed of all options Reviewed and approved critical policies and procedures to ensure the safety of all those on site.	
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Minutes recorded as GPSR month year/ minute number e.g. GPSROct24/1

Summary of Key Points to be noted by the Governing Body:

Ridge tile roofing work has been completed.

The Resources Committee continue to regularly review the budget taking into consideration the impact of reducing pupil numbers and changes in SEN funding.

Decisions/Recommendations to be considered by the Governing Body:

Federation board to explore alternative models so that they are aware and informed of all options

Agreed Date of Next Meeting – Weds 4th December 2024 08:45